

Friends of Glenan Wood

Minutes of Meeting held at KCFC on 18th November 2017

Present (In alphabetic order):

Mark Appleton
Robert Borruso
Andree Hawk
Eve MacFarlane
Heather Muir
Lucy Roper
Robin Webster

Apologies
Nikki Brown
Mick Eyre

Not present
Anna Strachan

1. Introduction

Eve welcomed everyone and passed on apologies from Mick and Nikki. Nikki was absent due to her wish to be able to apply to the consultancy contract.

2. Minutes of the last meeting

The minutes of the meeting held on 22nd September 2017 were approved.
Eve will update the website to allow the minutes to be held online and easily available.

Action Eve

3. Progress

Friends of Glenan Woods has met the requirements for being a SCIO and is now a registered charity.

Eve has created and published the website (www.glenanwood.org.uk). General feedback is that the website is good. The email attached to the website is info@glenanwood.org.uk and any emails to this account will be automatically forwarded to Eve. The website will be promoted through social media and Google search.

Action Eve

Roles for the SCIO and FGOW have been agreed. (See item 12 Roles and Responsibilities for details)

4. Scottish Land Fund

A draft application for Stage 1 Development Funding from the Scottish Land Fund (SLF) was circulated.

This is development funding to do a feasibility study & business plan as well as the cost of the valuation of the asset which is £2200, half of which we will pay, with the other half to be paid by FCS.

Stage 2 Funding comprises the asset transfer and any other costs associated. The capital cost is the land. The revenue costs are two development posts over two years once the acquisition goes through. Eve has put in for a development officer at 26K and a forest ranger at 23K for now. Funding is up to 95%, so the outstanding 5% will need to be found. The feasibility study and business plan will guide the direction of the Stage 2 application.

We are required to go out to tender for the business plan and feasibility study before submitting the Stage 1 funding application.

Timings are:

Issue of Invitation to tender 20th November 2017

Return date for tenders 11th December 2017

Decision: 15th December

SLF Funding response January 2018

Consultants Engaged January/February 2018

5. Path funding

Next round of SRDP "Improving Public Access" grants will open again in May next year. It would be worthwhile checking where Argyll had defined "core paths" –

Action: Mick

6. Membership

It was agreed that membership would be free to the members with fund raising events and donations contributing to the charity's funds.

Heather will be responsible for managing the membership lists and the paperwork associated with the members. This needs to be done in line with the our constitution.

Action Heather

7. Communications and Publicity

Robin produced two logo options and the oak leaves one was chosen, however it was agreed that there is still some design work to do on the artwork to ensure alignment with the look and feel of the website. Once approved it will be supplied in the various formats necessary for print and digital use before Eve will add it to the website.

Action Robin

It was decided to book a table at the Kames Christmas market on 3rd December 2017. Eve has produced leaflets for promoting Glenan and Lucy is coordinating edible items that can be sold in order to raise funds.

Action Eve/Lucy

Paperwork for signing up members will be available for the day.

Action Heather

8. Red Squirrels

Lucy followed up with the Cowal Red Squirrel Group, and actions will get underway to be established if there are any red squirrels present in Glenan.

It might be possible to do a similar thing for otters and owls: getting partnership organisations involved would be good and helpful when we apply for grants. Andree was to create biodiversity forms which visitors to Glenan can fill in, thereby creating a record of wildlife sightings.

given

9. Roles and responsibilities

Until the first AGM is held Eve, Lucy and Robin are by default trustees of FOGW as per SCIO rules, based on them being named in the application. The following posts were agreed:

Treasury – Lucy. A bank account will be set up with the Royal Bank of Scotland and **Wilson** has been nominated as the accountant if required.

Action Lucy

Secretary – Eve

Minutes – Mark will be responsible for minute taking for all future meetings.

Membership secretary – Heather

Fundraiser– to be decided at a later date

The input of Anna Strachan to date was acknowledged but given her position as a landowner within the bounds of the forest it was agreed that to avoid any potential conflict of interest she would not have an official role on the board. However, given her special knowledge of the area, an advisory role would be offered to her.

The group discussed a possible date for the first AGM and agreed that a spring date would be best, once the feasibility study had been completed.

10. Date of next meeting

Date to be confirmed by email

ENDS